





'Engage' Account Creation

If you have an email address registered with us please follow these steps to create your 'Engage' account

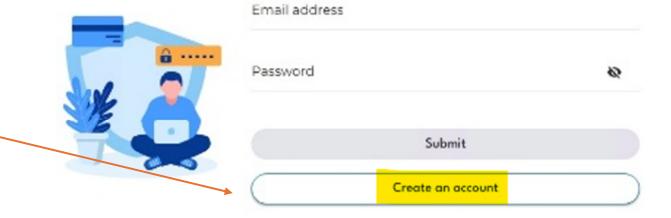
Step 1 Login

Select 'Create an Account'





Please login using your email address and password



Engage pension portal

Tick the box

Click 'Let's begin'

Create a new account



Welcome to your Berkshire Pension Fund pension portal. In order to complete your set up, you will need to:

- Confirm your details and National Insurance Number
- Verify your email address
- Create a new secure password
- Set up authentication

You will only need to do this once.

Use of personal data

This website uses personal data from your employer to provide the services required to manage your pension. For more information, view our <u>privacy and personal information</u> page.

I understand this website uses my personal data.

Let's begin

I have an activation code

Confirm your details

You will be asked to input your...

- * Surname
- * Date of birth
- * National Insurance Number

Click 'Submit'

Confirm your details



First of all, we need you to confirm your details so we can finish setting up your account.

Surname

Date of birth

Day Month Year

National Insurance Number

Submit

Step 4 Check your email inbox

You will receive an email containing a link to click on.

If you don't receive an email please check your junk/spam folder.

Check your email inbox



We've sent an email to the following email address:

xxx@xxxxx.co.uk

Click the link in the email to complete your registration.

Can't find the email we've sent?

The email may take a couple of minutes to arrive. Please check the spam and junk folders in your inbox.

Didn't get the email?

Re-send

Create new password

Your password must be at least 8 characters and include:

- *1 number
- *1 uppercase letter
- *1 lowercase letter
- *1 special character (e.g. + \$ % ^ &!)

Click Submit

Create a new password



Your password must be at least 8 characters and include:

- · 1 number
- · 1 uppercase letter
- · 1 lowercase letter
- 1 special character (e.g. + \$ % ^ &!)

New password

10

Confirm new password

43

Submit

Your account has been created and you can login to 'Engage'



https://berkshire.pensiondetails.co.uk