



‘Engage’ Account Creation

**If you have an email address registered with us please
follow these steps to create your ‘Engage’ account**



Login

Please login using your email address and password

Email address

Password



Submit

Create an account



[Engage pension portal](#)

Step 1

Login

Select 'Create an Account'

Step 2

Tick the box

Click 'Let's begin'



Create a new account

Welcome to your Berkshire Pension Fund pension portal.
In order to complete your set up, you will need to:

- Confirm your details and National Insurance Number
- Verify your email address
- Create a new secure password
- Set up authentication

You will only need to do this once.

Use of personal data

This website uses personal data from your employer to provide the services required to manage your pension. For more information, view our [privacy and personal information](#) page.

☐ I understand this website uses my personal data.

Let's begin

I have an activation code

Step 3

Confirm your details

You will be asked to input your...

- * Surname
- * Date of birth
- * National Insurance Number

Click 'Submit'



Confirm your details

First of all, we need you to confirm your details so we can finish setting up your account.

Surname

Date of birth

Day

Month

Year

National Insurance Number

Submit

Step 4

Check your email inbox

You will receive an email containing a link to click on.

If you don't receive an email please check your junk/spam folder.



Check your email inbox

We've sent an email to the following email address:

xxx@xxxxx.co.uk

Click the link in the email to complete your registration.

Can't find the email we've sent?

The email may take a couple of minutes to arrive. Please check the spam and junk folders in your inbox.

Didn't get the email?

[Re-send](#)

Step 5

Create new password

Your password must be at least 8 characters and include:

- *1 number
- *1 uppercase letter
- *1 lowercase letter
- *1 special character (e.g. + \$ % ^ & !)

Click Submit



Create a new password

Your password must be at least 8 characters and include:

- 1 number
- 1 uppercase letter
- 1 lowercase letter
- 1 special character (e.g. + \$ % ^ & !)

New password



Confirm new password



Submit

Step 6

Your account has been created and you can login to 'Engage'



<https://berkshire.pensiondetails.co.uk>